# TeignHousing_mono (JAN 14)

## Person Specification – Management Accountant

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| --- | --- | --- |
| **Qualities** | **Essential** | **Desirable** |
| **Qualifications** |  |  |
| Part/Fully qualified (CCAB/CIMA) or Qualified by Experience.Substantial Management accounting experience | ✓✓ |  |
| Competencies |  |  |
| Drive and commitment | ✓ |  |
| Highly developed interpersonal skills | ✓ |  |
| Flexible and able to work as part of a team | ✓ |  |
| High level of literacy and numeracy | ✓ |  |
| Able to analyse and scrutinise financial and non-financial informationAbility to communicate financial information to a non financial audience | ✓✓ |  |
| Able to manage own workload to meet targets and deadlinesMaintain clear and accurate records | ✓✓ |  |
| Knowledge and experience |  |  |
|  |  |  |
| In depth knowledge of:* General ledger and journals
* Asset registers
* Statutory accounts
* VAT
* Reporting
* Management accounting concepts
 | ✓✓✓✓✓✓ |  |
| Maintenance of financial systems |  | ✓ |
|  |  |  |
| Understanding of accounting requirements for capital projects |  | ✓ |
| Working knowledge of key aspects of RSL business and finance |  | ✓ |
| Computer literate and fully conversant with MS Office applications, particularly Excel. | ✓ |  |
| Experience of adopting new work practices |  | ✓ |
| Personal integrity |  |  |
| Able to deal in a professional manner with colleagues, and people outside the organisation | ✓ |  |
| Commitment to continuous training and development | ✓ |  |